

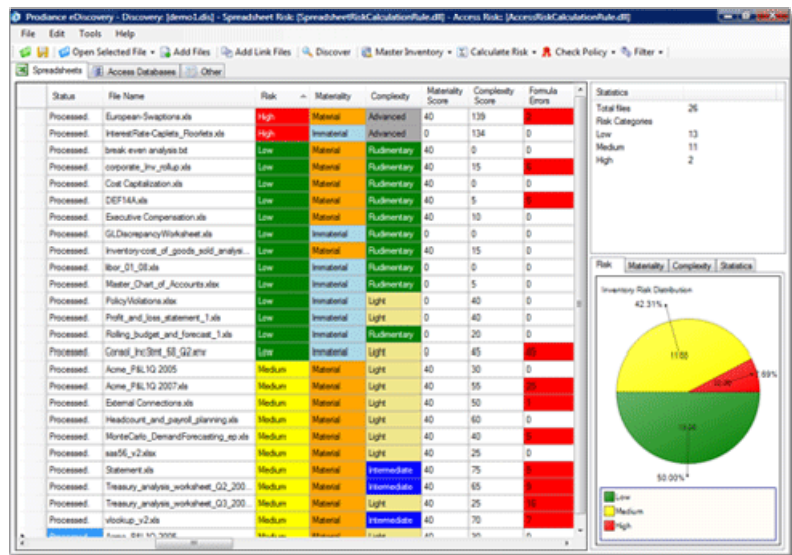
# eDiscovery

## Automating Discovery, Inventory and Risk Assessment

Spreadsheets, Access databases and other end-user computing (EUC) applications are inherently difficult to manage and control because they are user-driven, stored on disparate servers and employee desktops, and outside the control of IT departments. Leading tax and audit firms recommend a formal process to discover and assess the risk of spreadsheets and EUCs and the first and most critical steps in controlling them. Yet organizations struggle in identifying the hundreds and thousands of spreadsheets created each day by end users. Moreover, manual discovery, inventory management and risk assessment processes have proven time and resource intensive, not comprehensive, and have led to outdated and inconsistent results.

### Key Features & Benefits

- Automates initial and ongoing discovery and inventory management for mission critical spreadsheets, Access databases and other EUCs
- Categorizes spreadsheets, Access databases and EUCs according to risk level
- Evaluates all EUCs against corporate policies and alerts on any policy violations
- Robust, highly configurable risk criteria, rules and automated workflows to support even the most complex and rigorous corporate governance guidance
- User defined keys allow all EUC to be tagged with company or industry specific metadata
- Supports auditor guidance and compliance mandates for spreadsheet control
- Increases transparency, reduces operational risk, and facilitates fraud prevention and detection

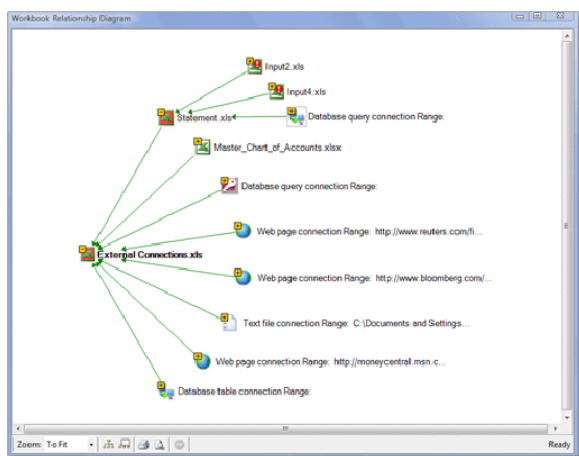


Prodiance eDiscovery is powerful application that automates the ongoing discovery, inventory management, and risk assessment process for critical spreadsheets, Access databases and other EUCs while promoting transparency and improved control.

### How it Works

Prodiance eDiscovery incorporates a powerful software engine that scans an organization's network on demand on a routine basis, and incorporates the discovery results into a master inventory. Once files are inventoried, they are evaluated for risk, policy violations, and optionally incorporated into automated workflows where high risk files are further certified and placed under control of

Prodiance Enterprise Spreadsheet Manager (ESM). Risk assessment helps organizations categorize spreadsheets and EUCs based on flexible, yet highly configurable rules to evaluate materiality, complexity, use and other company specific parameters. The risk assessment is extensive and incorporates a thorough analysis of spreadsheet content, structure, and all data connections (including spreadsheet links, Access database links, queries to external applications, web feeds, text files, etc.).



To discover files stored on employee PCs, Prodiance eDiscovery incorporates optional agents which send discovery and risk assessment results back up to the server.



### Corporate Headquarters

Prodiance Corporation  
6612 Owens Drive  
Pleasanton, California 94588  
Tel: +1.925.460.9191  
Toll free: +1.866.569.5678  
Email: [contact@prodiance.com](mailto:contact@prodiance.com)  
[www.prodiance.com](http://www.prodiance.com)

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## Automated Risk Assessment

Prodiance eDiscovery incorporates an automated risk assessment of all spreadsheets, Access databases and other EUCs. A flexible and powerful rules engine allows users to leverage pre-built templates configure risk parameters, or create custom rules to satisfy even the most complex and rigorous corporate governance policies.

Many organizations create an inventory at the onset of a new spreadsheet control project, but the problem is ongoing. New spreadsheets are created by end users on a daily basis, making initial inventory lists obsolete as soon as they are published. Prodiance eDiscovery enables organizations to manage both initial and ongoing inventories while incorporating new files as they are created and dynamically re-assessing risk to improve transparency and control.

## Policy Violations and Workflow

Prodiance eDiscovery incorporates a powerful rules engine to define and enforce corporate governance policies for critical spreadsheets and EUCs. For example, fraud detection policies can be created to find hidden or invisible data and all spreadsheets and EUCs in the inventory can be evaluated to see if they violate the policy. Prodiance eDiscovery incorporates an open architecture enabling post discovery workflows to be initiated. Workflows are configured using a robust graphical interface with drag-and-drop activities.

## Best Practices and Proven ROI

Prodiance eDiscovery has been developed in collaboration with Big 4 audit firms and internal professionals with expertise in finance and governance, risk and compliance. To this end, Prodiance eDiscovery incorporates industry best practices and proven risk frameworks.

With Prodiance eDiscovery, organizations can automate initial and ongoing discovery, inventory management and risk assessment for mission critical spreadsheets, Access databases and other critical EUCs. The bottom line is increased transparency over critical spreadsheets and EUCs, reduced operational risk, improved compliance and a sustainable control.

## Ready to Take the Next Step?

For more information or to schedule a personalized demonstration, contact Prodiance or visit us online today!